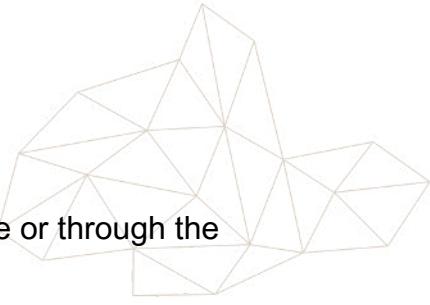


CLAIM SUBMISSION

Your online travel reimbursement form will be available in your e-COST profile or through the e-mail invitation link.



01. Select the dates and times you left and arrived home

When did you leave home? • When did you arrive back home? •

17/03/2025 18/03/2025

03. Select the Daily Allowance choice

Tip: A Local participant resides on the same city as the event venue

Do you wish to claim the **calculated daily allowance**? Yes No

Are you a **local participant** or do you wish to claim 50% of the Daily Allowance? Yes No

Do you wish to claim a **lower total daily allowance**? Yes No

05. Upload or enter additional information

Supporting documents

If you have other **documents to support your claim** which don't fit into the above categories, please **upload here**:

Tip: You can upload up to 10MB each file. Supported file types are: pdf, png, jpg, jpeg, gif

Add supporting document

Additional information

Enter any **additional information** that could **support your claim**:

07. Sign the document

Sign document

Upload my signature

02. Confirm which days of the event you attended

What dates did you attend face to face (on-site)?

Click only on the **dates you attended face to face (on-site)**:

Not attended Not attended

04. Upload your long distance travel tickets

Travel expenses

Add any **long-distance** travel expenses (being more than 100km one way) related to the **event**

Add long distance travel expense ▼

- Bus
- Train
- Ferry
- Plane
- Car

06. Enter your bank account and click the declaration box

Beneficiary Details

Type *

Account Holder

Name *

Street *

Bank Details

Bank address country *

By submitting this claim, I declare that the above expenses are not being reimbursed from any other source.

Save draft

Claim your expenses